

TRAFFORD BOROUGH COUNCIL

THE PUBLIC PROTECTION SUB-COMMITTEE – 19TH OCTOBER 2017

REPORT OF THE HEAD OF REGULATORY SERVICES

REPORT REF. NO.

APPLICATION FOR THE GRANT OF A STREET COLLECTION PERMIT

PURPOSE

To inform Members of an application for a street collection permit from Urmston Lions Community Bonfire Committee which falls outside the agreed Street Collection policy.

OPTIONS

Members are invited to consider the report and either:

- i. Grant a street collection permit; or
- ii. Refuse to grant a street collection permit.

Iain Veitch
Head of Regulatory Services

Further Information From:
Name: Joanne Boyle
Licensing Team Leader

Extension: 4129

Proper Officer for the purposes of L.G.A. 1972, s.100D
(background papers):

1. BACKGROUND

1.1 Trafford Council has a Street Collection Policy which states:

“The Council restricts collections to one collection per area on Saturday's only. In order to monitor collections we operate a diary system to record what collections have been approved and what dates are still available. In the first instance you should contact the Licensing Office to discuss booking a collection date and for guidance on the regulations. Once a date has been agreed you should complete the necessary application form.

Applications must be on the prescribed form and accompanied by:

- *particulars of any contracts with any charity which is to benefit from the collection*
- *bank account no. into which the collection will be paid and name of bank*
- *accounts for the last financial year (audited if possible) or link to website showing accounts*
- *literature about organisation(s) who will benefit or link to website*
- *written permission to collect on the charity's behalf*

After the collection has taken place you will be required to complete a returns form giving details of the total amount collected and the amount used for expenses. This form must be returned to us within one month of the collection.”

1.2 Further, the Borough is split currently into 9 administrative areas:

Altrincham (including Timperley)
Hale
Bowdon
Sale
Stretford (including Old Trafford)
Urmston (including Flixton)
Warburton
Carrington
Partington

1.3 The current policy and procedures only allow one collection per area per charitable organisation per calendar year.

1.4 Licensing Officers do not have delegated authority to grant a permit where a permit has already been granted for a Saturday collection.

1.5 The Royal British Legion Poppy Appeal has already been granted a street collection permit, number SC064575, for the Urmston area for Saturday 4th November 2017 to collect between 09:00 and 17:00.

2. APPLICATION

2.1 The Licensing Section have received an application from Urmston Lions Community Bonfire Committee for the grant of a permit for a charitable street collection on Saturday 4th November, 2017 at the community bonfire at Abbotsfield Park in Flixton which comes under the Urmston area (as shown at 1.2 above).

- 2.2 The purpose of the charity is to raise money to benefit the local community.
- 2.3 It is proposed that the collection would take place between 17:30 and 20:30 on Chassen Road only.

3. KEY ISSUES

- 3.1 The policy (at 1.1 above) states that only one permit will be issued per area of the borough per calendar year per charitable organisation.
- 3.2 An application has been received requesting the grant of a second permit for the Urmston area in addition to the permit which has already been issued to the Royal British Legion Poppy Appeal.
- 3.3 The Royal British Legion Poppy Appeal are permitted to collect for two weeks throughout the borough during November.
- 3.4 The Poppy Appeal collection is permitted between 09:00 and 17:00 and the application from Urmston Lions proposes to collect between 17:30 and 20:30 on the 4th November 2017. Therefore, the charities would not be collecting at the same time.

4. OPTIONS

- 4.1 Members are invited to consider the report and either:
 - iii. Grant a street collection permit; or
 - iv. Refuse to grant a street collection permit.

ATTACHED

Appendix 1 – Map of Abbotsfield Park

APPENDIX 1

Google Maps



